

No. A/10112/1/2015 DRT-III  
Government of India  
Ministry of Finance  
DEBTS RECOVERY TRIBUNAL - III  
5th Floor, Dewa Towers, 770-A Anna Salai,  
CHENNAI-600 002.

Dated : 25.01.2018

**VACANCY CIRCULAR**

**Subject: Filling up of Section Officer post in Debts Recovery Tribunal-III, Chennai on deputation basis.**

The Debts Recovery Tribunal is a quasi judicial body set up under the provisions of the Recovery of Debts Due to Banks and Financial Institutions Act, 1993 by the Ministry of Finance, Department of Financial Services, Government of India. It is proposed to fill up the post of **Section Officer -1 Post** (General Central Service; Group 'B' Gazatted; Non Ministerial) in the Tribunal by transfer on deputation basis.

**Pay Scale:** Pay level 7 (₹ 44,900 – 1,02,800)  
PB 2 – ₹ 9,300 – 34,800 +GP ₹ 4600/- (Pre revised)

**Eligibility Condition:**

Officers holding analogous post on regular basis in Central Government/State Government/Courts/Tribunals who possess a degree from a recognized University or with 8 years regular service in Pay Band-2 of Rs.9300-34800/- with Grade Pay Rs.4200/- (Pre revised) or equivalent who possess a degree from a recognized University.

**Desirable:** Preference will be given to persons having experience in legal or judicial work.

The period of deputation shall be initially for a period of one year but extendable up to three years. The appointment of candidates selected for the posts on deputation basis will be governed by the terms and conditions mentioned in Ministry of Personnel & Training orders bearing OM No. DOPT O.M. No 6/8/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

Age Limit for the post is 56 years as on the last date for receipt of applications in this Tribunal.

The applications of eligible candidates who are desirous of joining the posts on deputation basis and who can be spared immediately may be forwarded to this Tribunal in the prescribed Performa (Annexure-II) along with attested copy of APAR Dossiers for the last 5 years along with vigilance clearance & integrity certificates, so as to reach the **Secretary / Registrar, Debts Recovery Tribunal-III,**

**Chennai within 30 days** from the date of this circular. Officials who volunteer for the post will not be permitted to withdraw their names later.



(D.SAALAI MARAAN)  
REGISTRAR

To

- 1) All Ministries/Departments of Government of India
- 2) The Registrars of all DRATs & DRTs
- 3) The CAT, Principal Bench, New Delhi
- 4) Admn Depts of State Govt of Tamil Nadu/ Central Govt offices in Tamil Nadu
- 5) The Registrar General, Madras High Court and Registrar (Admn), Madurai Bench of Madras High Court.

Annexure A

Application for the post of.....

1	Name : (in Block Letters)	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     Affix Recent Passport Size Photograph                 </div>		
2.	Postal Address (in Block Letters)			
	Email id:			
	Cell Phone :			
	Office Phone:			
3	Date of Birth (in Christian era):	Years	Months	Days
	Age as on closing date of receipt of application:			
4	Date of retirement under Central/State Government rules:			
5	Name of the Parent Organisation of the applicant:			
	Postal address of Parent Organisation and telephone/fax number :			
6	Nature of present employment, i.e. adhoc or temporary or quasi permanent or permanent:			
	If permanent then the date of appointment in present grade on regular basis/adhoc basis (if applicable):			
7	Additional details about present employment :- Please state whether you are working under (indicate the name of your employer against the relevant column)			
	(a) Central Government			
	(b) State Government			
	(c) Autonomous Organisation			
	(d) Government Undertaking			
	(e) Universities			
	(f) Others			
8	In case the present employment is held on deputation/contract basis, please state			
	(a)The date of initial appointment			



	(b)Period of appointment on deputation/contract	
	(c)Name of the Parent Organisation to which you belong:	
9	Present Pay :	
10	Date of return from last ex-cadre post, if any :	
11	Educational Qualifications :	
12	Whether educational and other qualifications satisfy the requirements of the post; If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same :	
	Qualification/Experience required	Qualification/Experience possessed
	Essential	
	Desired	
13	Please state clearly as to whether in the light of the entries made by you above, you have met the requirements for the post :	
14	Details of employment, in chronological order,(enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient) :	
	Office/Institution	Post held
	From	To
	Scale of Pay and Basic Pay/ Pay Band and Grade Pay	Nature of duties (In details)
15	Please state whether you are working in the same Department and are in the feeder grade or feeder grade to feeder grade :	
16	Whether belongs to SC/ST/OBC/PH :	
17	Brief of duties handled :	
18	Whether you have working experience on computer and internet. Additional information, if any, which you would like to mention in support of your suitability for the post :	

Declaration by the applicant:

I certify that the information furnished above by me is correct.

Signature of the Candidate

Address:

Contact No & email id:-

Date:-

Office of the.....

Annexure B

To be filled in by the Employer/Head of Office/Forwarding Authority

1. Certified that the particulars furnished above by the applicant are correct as per records available in this Department/Office of .....

2. It is also certified that Shri/Smt./Ms. .... is clear from vigilance angle and no disciplinary proceedings are pending or contemplated against him/her.
3. It is also certified that integrity of Shri/Smt./Ms..... is beyond doubt.
4. It is certified that no major/minor penalty has been imposed on Shri/Smt./Ms..... during the last ten (10) years.
5. The attested copies of the ACRs/APARs from 2012-13 2013-14, 2014-15, 2015-16 and 2016-2017 are enclosed along with NRC for the period(s)..... {(if ACR/APAR for a period more than 3 months is not recorded than ACRs/APARs prior to 2012-13 for the matching period needs to be forwarded along with No Report Certificate (NRC)}.
6. It is hereby certified further than this Department/Office shall have no objection to the relieving of the said officer immediately in case Shri/Smt./Ms..... is selected for the post of..... in the Debts Recovery Tribunal III, Chennai.

Place :

Date :

(Name, Signature & Telephone of Official with Official Stamp)